

## Together in Ministry (TIM) Facilitator Position Description

<b>Position Title</b>	Together in Ministry (TIM) Facilitator
<b>Reports to</b>	Office of Lay Apostolate
<b>Primary objective</b>	Facilitates TIM workshops (4 -5 hours in length)
<b>Expected Time Commitment</b>	One year renewable
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>• Knowledgeable with Together in Ministry documents</li> <li>• Travel to various locations in the Archdiocese of Edmonton</li> <li>• Deliver workshops in a professional manner</li> </ul>
<b>Working Conditions</b>	<ul style="list-style-type: none"> <li>• Working in pairs</li> <li>• Travel to all areas of the Archdiocese</li> <li>• Available on Saturday for workshops</li> </ul>
<b>Personal/Professional Requirements</b>	<ul style="list-style-type: none"> <li>• Adult Catholic active in their faith</li> <li>• Competent in public speaking</li> <li>• Organized, trustworthy and reliable</li> <li>• Able to communicate in a respectful and accommodating manner</li> <li>• Willing to learn new material (ongoing training)</li> <li>• Interpersonal skills</li> </ul>
<b>Skills Developed/ Benefits</b>	<ul style="list-style-type: none"> <li>• Grow networks</li> <li>• Gain experience in facilitating</li> <li>• Witness and grow your faith</li> </ul>
<b>Compensation</b>	Mileage and meals according to Archdiocesan Policies and Procedures

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Signature of Director/Pastor/Volunteer Leader

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Day / Month / Year

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Signature of Volunteer Applicant

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Day / Month / Year